
INSTRUCTIONS

1. Fill in the MONTH and YEAR for which you are reporting.
2. Fill in your Federal Tax ID#. If you have no Federal Tax ID#, use your Social Security Number.
3. Mail collections by the 15th of the month following the month of the transactions being reported to avoid late payment fees.
4. Mark any cattle exported from the United States by checking the "Export" box on the form.
5. When mailing this report, please do not send in copies of Certification of Non-producer Status forms, registered BPRA stamped invoices, brand inspection certificates, or bills-of-sale on cattle purchased at an auction. These forms should be retained in your files should further information or an audit be required.
6. Make your check payable to the Texas Beef Council for the amount shown in "Total Remittance." Keep the yellow copy for your records. Send the white copy with any remittance to:

Texas Beef Council
P. O. Box 822
San Antonio, TX 78293-0822

For additional information, call **800-846-4113**.

EXPLANATIONS

All cattle are to be identified by State of Origin, the State where the cattle were located at time of sale, or the State in which the cattle were located prior to sale if such cattle were transported interstate for the sole purpose of sale and sold within 30 days of arrival.

- (A) **Number of Head Purchased/Sold** - Total number of cattle marketed; whether or not dollars are being remitted. Producers would list Private Treaty transactions here.
- (B) **Number of Head NOT Assessed** - Total cattle exempt from the checkoff whether purchased in a transaction where you were not responsible for collecting the checkoff such as an auction, purchased from a reseller in a transaction where you received a certification of non-producer status exemption, purchased in a transaction where a brand inspector collected the checkoff, or purchased from a foreign producer where the transaction was completed in a foreign country wherein the checkoff is not applicable.
- (C) **Total Number of Head Assessed** - Difference between Total A and Total B (Cattle Purchased/Sold less Cattle Not Assessed).
- (D) **Total Payment** is the number of dollars remitted per state (Total C x \$1.00 per head).

Add the 2% late payment fee if your remittance is mailed after the 15th day of the month following the month of the transactions being reported.

Total Remittance is the total checkoff being remitted for all states being reported.

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